

**Kenosha Public Library  
General Collection Submission Form**

Kenosha Public Library does not purchase unsolicited materials, return materials or accept invoices.

Authors who reside in or are from the Kenosha area, their material is set in the Kenosha area, or it has strong local interest should submit the form for [submission to the Kenosha Authors Collection](https://mykpl.us/ka-form) (<https://mykpl.us/ka-form>).

Please use this form to submit your request to have your work added to the general collection at Kenosha Public Library. Materials will be considered based on the criteria in the [Collection Development and Materials Selection Policy](https://mykpl.info/policies/) (<https://mykpl.info/policies/>). Due to volume, we do not respond directly to submission requests or return items that have been delivered for review. Copies of materials that have been delivered and are not added to the collection will be treated as a donation to the Friends of the Library to be sold in the bookstore or book sale. Materials that are added to the collection will appear in the library catalog no later than 60 days after they have been received.

- Items are selected based on community interest. Kenosha Public Library frequently reviews circulation data to determine collection priorities.
- Kenosha Public Library acquires materials through established library vendors (eg. Baker & Taylor, Ingram, Midwest Tape). Amazon and similar websites are not established library vendors.
- Kenosha Public Library does not purchase items without a unique ISBN, directly from authors, self-published materials, materials without professional durable binding, textbooks, or materials in consumable formats such as workbooks.
- Submission indicates that the creator/publisher has full ownership and/or legal rights to all content, both text and artwork.

Submit a copy of your material for review with this completed form and any promotional materials to the address below. Submitting a copy for review is optional and not required for consideration.

**Kenosha Public Library • 7979 38th Ave. • Kenosha, WI 53142**

Submissions without a copy of the material can be completed online with [this form](#).

**Title:** \_\_\_\_\_

**Author Name:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Target Audience:**  Adult  Teen  Children

**Anything else you would like to share with us:**

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